



VEMU INSTITUTE OF TECHNOLOGY

P.Kothakota, Chittoor District -517112

CRITERIA 7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programs in this regard.

S.No.	Event	Page No.
1	The Code of Conduct is displayed on the website	2
2	There is a committee to monitor adherence to the Code of Conduct	3
3	Institution organizes professional ethics programs for students, teachers, administrators and other staff	7
4	Annual awareness programs on Code of Conduct are organized	54

1. The Code of Conduct is displayed on the website

The website link for Code of conduct:

www.vemu.org/uploads/downloads/policies/Code_of_Conduct_VEMU.pdf

2. Committee to Monitor Adherence to the Code of Conduct



VEMU INSTITUTE OF TECHNOLOGY:P.KOTHAKOTA

(Affiliated to JNTUA, Anantapuramu, Approved by AICTE, New Delhi, ISO
9001:2015 Certified Institution and Accredited by NAAC and NBA)
Tirupati – Chittoor Road, Near Pakala, Chittoor (Dt.) A.P-517 112.

Rc. No: VIT/Office Order - 01/2020-21

Date: 10/9/2020

Office Order

In connection with various academic activities, it is herewith informed that Smt R. Rani, Associate Professor Department of Electronics and Communication Engineering, appointed as the Coordinator for the Ethics Committee.

Further, all the Heads of the Departments are directed to nominate one representative from their respective departments towards Ethics Committee.

Also, information may be communicated to the Coordinator Smt R. Rani, Assoc.

Professor the same may be conveyed to the undersigned.

navasull 10/9/20

Principal

PRINCIPAL

Vemu Institute of Technology
P. Kothakota

Copy to:

1. All Heads of the Departments
2. Smt R. Rani, Assoc. Professor Dept. of ECE.
3. Guard/File.



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Tirupati – Chittoor Road, Near Pakala, Chittoor (Dt.) A.P-517 112.

Rc. No: VIT/Office Order - 02/2020-21

Date: 11/09/2020

Office Order

Ref: Rc. No. VIT/Office Order -01/2020-21.

Vide ref, cited & recommendations of the Heads of Departments the order is made, The following Teaching Faculty members of various departments are appointed as the members of Ethics Committee

<u>S. No</u>	<u>Name of the Teaching Faculty</u>	<u>Designation</u>	<u>Department</u>
1	Ms P. Nirupama	Assoc. Professor	Dept. of CSE
2	Ms. M.C. Sri Lakshmi	Assoc. Professor	Dept. of S&H
3	Mr. I. Venugopal	Assoc. Professor	Dept. of MBA
4	Mr. G. Mallikarjun	Asst. Professor	Dept. of EEE
5	Mr. V.V. Ananth Chakravarthy	Asst. Professor	Dept. of ME
6	Mr. G. Omkar	Asst. Professor	Dept. of CE

Further, the members of the committee are directed to coordinate with the Smt R. Rani, Associate Professor in ECE, Coordinator, Ethic Committee.

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11/9/20
Principal

Copy submitted to **The Chairman**, for favourable information.

1. All Heads of the Departments.
2. Smt R. Rani, Assoc. Professor, Dept. of ECE.
3. Guard/file.

PRINCIPAL
Vemu Institute of Technology
P. Kothakota



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Tirupati – Chittoor Road, Near Pakala, Chittoor (Dt.) A.P-517 112.

Date: 12/09/2020

Circular

Ref.: **Rc. No:** VIT/Office Order - 03/2020-21, Date: 11-09-2020

Vide ref. cited, a meeting is scheduled with the members of the Ethics Committee on 12 - 09 - 2020 @ 4:10 pm. Hence, all the members of the "**Ethics Committee**" are requested to make convenient for the meeting to be organized.

Agenda: Conducting Seminar /Guest lectures on-behalf of the Ethics Committee.
Venue: Staff Room, Dept of ECE.


Coordinator

Copy submitted to **The Principal**, for favourable information.

1. All members.
2. All Heads of the Departments.
3. Guard/File.

3

**Institution organizes
professional ethics programmes**

3 Institution organizes professional ethics programmes for students, teachers, administrators and other staff

VEMU Institute of Technology, regularly, sensitizes the students and the employees of the institution about the professional ethics and code of conduct.

Major initiatives in this direction include:

1. Academic Courses to inculcate values and ethics
2. Guest Lectures and Awareness Programs

Academic Courses

Academic Courses: The affiliating University curriculum is framed the following mandatory courses as a step to inculcate constitutional obligations among the students.

- R20 Regulations: Universal Human Values (Course Code: 20A52201)
- R19 Regulations: Universal Human Values (Course Code: 19A52301)
- R15 Regulations: Social Values & Ethics (Course Code: 15A99501)

These courses are taught in the class rooms as part of their academic requirements.

Guest Lectures and Awareness Programs

The following guest lectures and awareness programs on ethics and code of conduct were conducted for students and staff.

2020-21					
S.No	Name of the Program	Resource Person	Date	Targeted Students	No. of Students attended
1	Seminar on "Work Ethics & Developments of Professionals"	Shri Nirmal P. Bhagavad Dasa, Notable speaker, philosopher & thinker	25-08-2021 (Zoom Platform)	Final Year B.Tech Students	366
2	Role of Engineering Students in Sustainable Development	Sri Sudheer Sandra, Psychologist, Career Counsellor & Motivational Speaker	01-09-2021 (Zoom Platform)	Final Year B.Tech Students	341
3	Guest Lecture on "Universal Human Values"	Dr K. Sujan Kumar Assoc. Professor, SVEC, Tirupati	26-09-2021 & 27-09-2021 (Zoom)	First Year B.Tech Students	144

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PRINCIPAL
Vemu Institute of Technology
P. Kothakota

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
(Established by Govt. of A.P., ACT No.30 of 2008)
ANANTHAPURAMU – 515 002 (A.P) INDIA



ELECTRICAL AND ELECTRONICS ENGINEERING

Course Code	UNIVERSAL HUMAN VALUES (Common to all branches of Engineering)		L	T	P	C
20A52201			3	0	0	0
Pre-requisite	NIL	Semester	III			
Course Objectives:						
<p>The objective of the course is fourfold:</p> <ul style="list-style-type: none"> • Development of a holistic perspective based on self-exploration about themselves (human being), family, society and nature/existence. • Understanding (or developing clarity) of the harmony in the human being, family, society and nature/existence • Strengthening of self-reflection. • Development of commitment and courage to act. 						
Course Outcomes (CO):						
<p>By the end of the course,</p> <ul style="list-style-type: none"> • Students are expected to become more aware of themselves, and their surroundings (family, society, nature) • They would become more responsible in life, and in handling problems with sustainable solutions, while keeping human relationships and human nature in mind. • They would have better critical ability. • They would also become sensitive to their commitment towards what they have understood (human values, human relationship and human society). • It is hoped that they would be able to apply what they have learnt to their own self in different day-to-day settings in real life, at least a beginning would be made in this direction. 						
UNIT - I	Course Introduction - Need, Basic Guidelines, Content and Process for Value Education					8 Hrs
<p>Purpose and motivation for the course, recapitulation from Universal Human Values-I Self-Exploration–what is it? - Its content and process; ‘Natural Acceptance’ and Experiential Validation–as the process for self-exploration Continuous Happiness and Prosperity- A look at basic Human Aspirations Right understanding, Relationship and Physical Facility- the basic requirements for fulfilment of aspirations of every human being with their correct priority Understanding Happiness and Prosperity correctly- A critical appraisal of the current scenario Method to fulfil the above human aspirations: understanding and living in harmony at various levels. Include practice sessions to discuss natural acceptance in human being as the innate acceptance for living with responsibility (living in relationship, harmony and co-existence) rather than as arbitrariness in choice based on liking-disliking</p>						
UNIT - II	Understanding Harmony in the Human Being - Harmony in Myself!					12 Hrs
<p>Understanding human being as a co-existence of the sentient ‘I’ and the material ‘Body’ Understanding the needs of Self (‘I’) and ‘Body’ - happiness and physical facility Understanding the Body as an instrument of ‘I’ (I being the doer, seer and enjoyer) Understanding the characteristics and activities of ‘I’ and harmony in ‘I’ Understanding the harmony of I with the Body: Sanyam and Health; correct appraisal of Physical needs, meaning of Prosperity in detail Programs to ensure Sanyam and Health. Include practice sessions to discuss the role others have played in making material goods available to me. Identifying from one’s own life. Differentiate between prosperity and accumulation. Discuss program for ensuring health vs dealing with disease</p>						
UNIT - III	Understanding Harmony in the Family and Society- Harmony in Human-Human Relationship					8 Hrs
<p>Understanding values in human-human relationship; meaning of Justice (nine universal values in relationships) and program for its fulfilment to ensure mutual happiness; Trust and Respect as the foundational values of relationship Understanding the meaning of Trust; Difference between intention and competence Understanding the meaning of Respect, Difference between respect and differentiation; the other salient</p>						

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ELECTRICAL AND ELECTRONICS ENGINEERING

<p>values in relationship Understanding the harmony in the society (society being an extension of family): Resolution, Prosperity, fearlessness (trust) and co-existence as comprehensive Human Goals Visualizing a universal harmonious order in society- Undivided Society, Universal Order- from family to world family.</p> <p>Include practice sessions to reflect on relationships in family, hostel and institute as extended family, real life examples, teacher-student relationship, goal of education etc. Gratitude as a universal value in relationships. Discuss with scenarios. Elicit examples from students' lives</p>		
UNIT – IV	Understanding Harmony in the Nature and Existence - Whole existence as Coexistence	10 Hrs
<p>Understanding the harmony in the Nature Interconnectedness and mutual fulfilment among the four orders of nature- recyclability and self-regulation in nature Understanding Existence as Co-existence of mutually interacting units in all- pervasive space Holistic perception of harmony at all levels of existence. Include practice sessions to discuss human being as cause of imbalance in nature (film “Home” can be used), pollution, depletion of resources and role of technology etc.</p>		
UNIT – V	Implications of the above Holistic Understanding of Harmony on Professional Ethics	8 Hrs
<p>Natural acceptance of human values Definitiveness of Ethical Human Conduct Basis for Humanistic Education, Humanistic Constitution and Humanistic Universal Order Competence in professional ethics: a. Ability to utilize the professional competence for augmenting universal human order b. Ability to identify the scope and characteristics of people friendly and eco-friendly production systems, c. Ability to identify and develop appropriate technologies and management patterns for above production systems. Case studies of typical holistic technologies, management models and production systems Strategy for transition from the present state to Universal Human Order: a. At the level of individual: as socially and ecologically responsible engineers, technologists and managers b. At the level of society: as mutually enriching institutions and organizations Sum up. Include practice Exercises and Case Studies will be taken up in Practice (tutorial) Sessions eg. To discuss the conduct as an engineer or scientist etc.</p>		
Textbooks:		
<p>R R Gaur, R Asthana, G P Bagaria, “A Foundation Course in Human Values and Professional Ethics”, 2nd Revised Edition, Excel Books, New Delhi, 2019. ISBN 978-93-87034-47-1 R R Gaur, R Asthana, G P Bagaria, “Teachers’ Manual for A Foundation Course in Human Values and Professional Ethics”, 2nd Revised Edition, Excel Books, New Delhi, 2019. ISBN 978-93-87034-53-2</p>		
Reference Books:		
<p>Jeevan Vidya: EkParichaya, A Nagaraj, Jeevan Vidya Prakashan, Amar kantik, 1999. A. N. Tripathi, “Human Values”, New Age Intl. Publishers, New Delhi, 2004. The Story of Stuff (Book). 4. Mohandas Karamchand Gandhi “The Story of My Experiments with Truth” 5. E. F.Schumacher. “Small is Beautiful” Slow is Beautiful –Cecile Andrews J C Kumarappa “Economy of Permanence” Pandit Sunderlal “Bharat Mein Angreji Raj” Dharampal, “Rediscovering India” Mohandas K. Gandhi, “Hind Swaraj or Indian Home Rule” India Wins Freedom - Maulana Abdul Kalam Azad Vivekananda - Romain Rolland(English) Gandhi - Romain Rolland (English)</p>		

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ELECTRICAL AND ELECTRONICS ENGINEERING

MODE OF CONDUCT

Lecture hours are to be used for interactive discussion, placing the proposals about the topics at hand and motivating students to reflect, explore and verify them. Tutorial hours are to be used for practice sessions.

While analyzing and discussing the topic, the faculty mentor's role is in pointing to essential elements to help in sorting them out from the surface elements. In other words, help the students explore the important or critical elements.

In the discussions, particularly during practice sessions (tutorials), the mentor encourages the student to connect with one's own self and do self-observation, self-reflection and self-exploration.

Scenarios may be used to initiate discussion. The student is encouraged to take up "ordinary" situations rather than "extra-ordinary" situations. Such observations and their analyses are shared and discussed with other students and faculty mentor, in a group sitting.

Tutorials (experiments or practical) are important for the course. The difference is that the laboratory is everyday life, and practicals are how you behave and work in real life. Depending on the nature of topics, worksheets, home assignments and/or activities are included. The practice sessions (tutorials) would also provide support to a student in performing actions commensurate to his/her beliefs. It is intended that this would lead to development of commitment, namely behaving and working based on basic human values.

E-RESOURCES:

1. nptel.ac.in/courses/109104074/8
2. nptel.ac.in/courses/109104045/
3. nptel.ac.in/courses/101104065/
4. www.hss.iitb.ac.in/en/lecture-details
5. www.iitb.ac.in/en/event/2nd-lecture-institute-lecture-series-indian-constitution

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR

B.Tech – II-I Sem

L T P C
2 0 0 2

19A52301 UNIVERSAL HUMAN VALUES

(Common to all)

Introduction:

This course discusses the role of human values in one's family. It, very briefly, touches issues related to their role in the society and the nature, which needs to be discussed at length in one more semester for which the foundation course names as "H-102 Universal Human Values 2 : "Understanding Harmony" is designed which may be covered in their III or IV Semester.

In the Induction Program, students would get an initial exposure to human values through Universal Human Values-I. This exposure is to be augmented by this compulsory full semester foundation course.

Course Objective:

The objective of the course is four fold:

- Development of a holistic perspective based on self-exploration about themselves (human being), family, society and nature/existence.
- Understanding (or developing clarity) of the harmony in the human being, family, society and nature/existence
- Strengthening of self-reflection.
- Development of commitment and courage to act.

Unit 1:

Course Introduction - Need, Basic Guidelines, Content and Process for Value Education

- Purpose and motivation for the course, recapitulation from Universal Human Values-I
- Self-Exploration-what is it? - Its content and process; 'Natural Acceptance' and Experiential Validation- as the process for self-exploration
- Continuous Happiness and Prosperity- A look at basic Human Aspirations
- Right understanding, Relationship and Physical Facility- the basic requirements for fulfilment of aspirations of every human being with their correct priority
- Understanding Happiness and Prosperity correctly- A critical appraisal of the current

Include practice sessions to reflect on relationships in family, hostel and institute as extended family, real life examples, teacher-student relationship, goal of education etc. Gratitude as a universal value in relationships. Discuss with scenarios. Elicit examples from students' lives

Unit 4:

Understanding Harmony in the Nature and Existence - Whole existence as Coexistence

- Understanding the harmony in the Nature
- Interconnectedness and mutual fulfilment among the four orders of nature- recyclability and self-regulation in nature
- Understanding Existence as Co-existence of mutually interacting units in all-pervasive space
- Holistic perception of harmony at all levels of existence.

Include practice sessions to discuss human being as cause of imbalance in nature (film "Home" can be used), pollution, depletion of resources and role of technology etc.

Unit 5:

Implications of the above Holistic Understanding of Harmony on Professional Ethics

- Natural acceptance of human values
- Definitiveness of Ethical Human Conduct
- Basis for Humanistic Education, Humanistic Constitution and Humanistic Universal Order
- Competence in professional ethics: a. Ability to utilize the professional competence for augmenting universal human order b. Ability to identify the scope and characteristics of people friendly and eco-friendly production systems, c. Ability to identify and develop appropriate technologies and management patterns for above production systems.
- Case studies of typical holistic technologies, management models and production systems
- Strategy for transition from the present state to Universal Human Order: a. At the level of individual: as socially and ecologically responsible engineers, technologists and managers b. At the level of society: as mutually enriching institutions and organizations
- Sum up.

Include practice Exercises and Case Studies will be taken up in Practice (tutorial) Sessions eg. To discuss the conduct as an engineer or scientist etc.

Text Book

1. R R Gaur, R Asthana, G P Bagaria, “A Foundation Course in Human Values and Professional Ethics”, 2nd Revised Edition, Excel Books, New Delhi, 2019. ISBN 978-93-87034-47-1
2. R R Gaur, R Asthana, G P Bagaria, “Teachers’ Manual for A Foundation Course in Human Values and Professional Ethics”, 2nd Revised Edition, Excel Books, New Delhi, 2019. ISBN 978-93-87034-53-2

Reference Books

1. Jeevan Vidya: Ek Parichaya, A Nagaraj, Jeevan Vidya Prakashan, Amar kantik, 1999.
2. A. N. Tripathi, “Human Values”, New Age Intl. Publishers, New Delhi, 2004.
3. The Story of Stuff (Book).
4. Mohandas Karamchand Gandhi “The Story of My Experiments with Truth”
5. E. F. Schumacher. “Small is Beautiful”
6. Slow is Beautiful –Cecile Andrews
7. J C Kumarappa “Economy of Permanence”
8. Pandit Sunderlal “Bharat Mein Angreji Raj”
9. Dharampal, “Rediscovering India”
10. Mohandas K. Gandhi, “Hind Swaraj or Indian Home Rule”
11. India Wins Freedom - Maulana Abdul Kalam Azad
12. Vivekananda - Romain Rolland(English)
13. Gandhi - Romain Rolland (English)

MODE OF CONDUCT (L-T-P-C 2-1-0-2)

Lecture hours are to be used for interactive discussion, placing the proposals about the topics at hand and motivating students to reflect, explore and verify them. Tutorial hours are to be used for practice sessions.

While analyzing and discussing the topic, the faculty mentor’s role is in pointing to essential elements to help in sorting them out from the surface elements. In other words, help the students explore the important or critical elements.

In the discussions, particularly during practice sessions (tutorials), the mentor encourages the student to connect with one’s own self and do self-observation, self-reflection and self-exploration.

Scenarios may be used to initiate discussion. The student is encouraged to take up “ordinary” situations rather than “extra-ordinary” situations. Such observations and their analyses are shared and discussed with other students and faculty mentor, in a group sitting.

Tutorials (experiments or practical) are important for the course. The difference is that the laboratory is everyday life, and practicals are how you behave and work in real life. Depending on the nature of topics, worksheets, home assignments and/or activities are included. The practice sessions (tutorials) would also provide support to a student in

performing actions commensurate to his/her beliefs. It is intended that this would lead to development of commitment, namely behaving and working based on basic human values.

OUTCOME OF THE COURSE:

By the end of the course,

- Students are expected to become more aware of themselves, and their surroundings (family, society, nature)
- They would become more responsible in life, and in handling problems with sustainable solutions, while keeping human relationships and human nature in mind.
- They would have better critical ability.
- They would also become sensitive to their commitment towards what they have understood (human values, human relationship and human society).
- It is hoped that they would be able to apply what they have learnt to their own self in different day-to-day settings in real life, at least a beginning would be made in this direction.

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR

B. Tech III-I Sem. (EEE)	L	T	P	C
	2	0	2	0

15A99501 SOCIAL VALUES & ETHICS (AUDIT COURSE)
(Common to all Branches)

UNIT - I

Introduction and Basic Concepts of Society: Family and Society: Concept of family, community, PRIs and other community based organizations and society, growing up in the family – dynamics and impact, Human values, Gender Justice.

Channels of Youth Moments for National Building: NSS & NCC: History, philosophy, aims & objectives; Emblems, flags, mottos, songs, badge etc.; Organizational structure, roles and responsibilities of various NSS functionaries. **Nehru Yuva Kendra (NYK):** Activities – Socio Cultural and Sports.

UNIT – II

Activities of NSS, NCC, NYK:

Citizenship: Basic Features Constitution of India, Fundamental Rights and Fundamental Duties, Human Rights, Consumer awareness and the legal rights of the consumer, RTI.

Youth and Crime: Sociological and psychological Factors influencing youth crime, Peer Mentoring in preventing crimes, Awareness about Anti-Ragging, Cyber Crime and its prevention, Juvenile Justice

Social Harmony and National Integration: Indian history and culture, Role of youth in peace-building and conflict resolution, Role of youth in Nation building.

UNIT – III

Environment Issues: Environment conservation, enrichment and Sustainability, Climate change, Waste management, Natural resource management (Rain water harvesting, energy conservation, waste land development, soil conservations and afforestation).

Health, Hygiene & Sanitation: Definition, needs and scope of health education, Food and Nutrition, Safe drinking water, Sanitation, Swachh Bharat Abhiyan.

Disaster Management: Introduction to Disaster Management, classification of disasters, Role of youth in Disaster Management. Home Nursing, First Aid.

Civil/ Self Defense: Civil defense services, aims and objectives of civil defense, Need for self defense training – Teakwondo, Judo, karate etc.,

UNIT – IV

Gender Sensitization: Understanding Gender – Gender inequality – Role of Family, Society and State; Challenges – Declining Sex Ratio – Sexual Harassment – Domestic

Violence; Gender Equality – Initiatives of Government – Schemes, Law; Initiates of NGOs – Awareness, Movements;

UNIT - V

Physical Education : Games & Sports: Health and Recreation – Biological basis of Physical activity – benefits of exercise – Physical, Psychological, Social; Physiology of Muscular Activity, Respiration, Blood Circulation.

Yoga: Basics of Yoga – Yoga Protocol, Postures, Asanas, Pranayama: Introduction of Kriyas, Bandhas and Mudras.

TEXT BOOKS:

1. NSS MANUAL
2. SOCIETY AND ENVIRONMENT: A.S.Chauha, Jain Brothers Publications, 6th Edition, 2006
3. INDIAN SOCIAL PROBLEM: G.R.Madan, Asian Publisher House
4. INDIAN SOCIAL PROBLEM: Ram Ahuja, Rawat Publications
5. HUMAN SOCIETY: Kingsley Davis, Macmillan
6. SOCIETY: Mac Iver D Page, Macmillan
7. SOCIOLOGY – THEMES AND PERSPECTIVES: Michael Honalambos, Oxford University Press
8. CONSTITUTION OF INDIA: D.D.Basu, Lexis Nexis Butterworth Publishers
9. National Youth Policy 2014 (available on www.yas.nic.in)
10. TOWARDS A WORLD OF EQUALS: A.Suneetha, Uma Bhrugudanda, Duggirala Vasantha, Rama Melkote, Vasudha Nagraj, Asma Rasheed, Gogu Shyamala, Deepa Streenivas and Susie Tharu
11. LIGHT ON YOGA : B.K.S.Iyengar, Penguin Random House Publishers

www.un.org

www.india.gov.in

www.yas.nic.in

<http://www.who.int/countries/ind/en/>

<http://www.ndma.gov.in>

<http://ayush.gov.in/event/common-yoga-protocol-2016-0>

Seminar on "Work Ethics & Developments of Professionals"



25th August 2021

Shri Nirmal P. Bhagavad Dasa



VEMU INSTITUTE OF TECHNOLOGY:P.KOTHAKOTA

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Tirupati – Chittoor Road, Near Pakala, Chittoor (Dt.) A.P-517 112.

Date: 30/07/2021

Circular

A meeting is scheduled with the members of the Ethics Committee on 31 - 07 - 2021 @ 4:10 pm. Hence, all the members of the "**Ethics Committee**" are requested to make convenient for the meeting to be organized.

Agenda: Conducting Seminar (online) on-behalf of the Ethics Committee.
Venue: Staff Room, Dept of ECE.



Coordinator

Copy submitted to **The Principal**, for favourable information.

1. All members.
2. All Heads of the Departments.
3. Guard/File.



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Tirupati – Chittoor Road, Near Pakala, Chittoor (Dt.) A.P-517 112.

Date: 01 – 08 -2021.

To
The Principal,
VEMU Institute of Technology

Sir,

Sub.: To impart human values – a seminar is proposed on “Work Ethics & Developments of Professionals” – as a part of co-curricular activity – permission sought – reg.

Ref.: Minutes of the Committee, date: 31 – 07 – 2021.

Vide ref. cited, the Committee member resolved to conduct a seminar on “Work Ethics & Developments of Professionals”, likely to be scheduled on one of the following days as mentioned:

1. 07 – 08 – 2021,
2. 14 – 08 – 2021 &
3. 25 – 08 -2021.

Accordingly, the committee members proposed Shri Nirmal P. Bhagavad Dasa, a notable speaker & philosopher, to be the resource person for the proposed one-day seminar and targeted audience are the Final year B.Tech., students.

In this context, the Committee requesting to accord permission for conducting the said program and provide necessary facilities to make the program grand success.


Coordinator

Encl.: **Minute of the Committee** held on 31-07-2021.



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Tirupati – Chittoor Road, Near Pakala, Chittoor (Dt.) A.P-517 112.

Date: 06 – 08 -2021.

To
Shri Nirmal P. Bhagavad Dasa
Tirupati

Respectful Sir,

It's immense pleasure for me to invite as the resource person for one day seminar program likely to be scheduled in our esteemed institute "VEMU Institute of Technology", P. Kotha Kota, Chittoor (dist.).

The "**VEMU Institute of Technology**" was established in the year 2008 with a motto to impart technical education for rural community. Various Programs in Engineering & Management Courses such as Diploma, additional programs in B.Tech., M. Tech., M.B.A., etc., are being offered.

On behalf of "**VEMU Institute of Technology**", I cordially invite you to be the resource person for the seminar "Work Ethics & Developments of Professionals" (over online) and likely to be on any one of the days as proposed and mentioned below:

1. 07 – 08 – 2021,
2. 14 – 08 – 2021 &
3. 25 – 08 -2021.

Kindly make convenient and convey your acceptance for the said program and may be informed the exact date of seminar through postal/e-mail/WhatsApp/mobile (+91- 888 666 1148 / 49 /50) etc.

We are looking forward for your speedy and positive response at the earliest.

Warm Regards

Naibabu 6/8/21
Principal

*Acceptance thank Joeson
mobile conversation
R. Ramu*

Copy submitted to **The Chairman**, for favourable information.



VEMU INSTITUTE OF TECHNOLOGY:P.KOTHAKOTA

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Minutes of the Ethics Committee held on 31 – 07 - 2021

Vide ref. cited, the members attended for the meeting conducted on 31 – 07 – 2021 @ 3:10 pm in the Staff Room, Department of ECE. The following members are attended to the meeting as per the schedule:

<u>S. No</u>	<u>Name of the Teaching Faculty</u>	<u>Designation</u>	<u>Signature</u>
1	Ms. P. Nirupama	Assoc. Professor	
2	Ms. M.C. Sri Lakshmi	Assoc. Professor	
3	Mr. I. Venugopal	Assoc. Professor	
4	Mr. G. Mallikarjun	Asst. Professor	
5	Mr. V.V. Ananth Chakravarthy	Asst. Professor	
6	Mr. G. Omkar	Asst. Professor	

The members proposed that a seminar to be conducted for the Final year B.Tech., students as a co-curricular activity that helps the VEMU student community to inculcate ethical values that nurture them as responsible citizens of the society. Accordingly, the members resolved the following:

- The probable date of the seminar is 07 – 08 – 2021, 14 – 08 – 2021 & 25 – 08 -2021.
- The members identified Shri Nirmal P. Bhagavad Dasa, shall be the resource person.
- The seminar on "Work Ethics & Developments of Professionals" (Over online).
- All member of the committee is hereby informed to co-ordinate with their respective departments.

Coordinator



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Date: 07 – 08 – 2021

Circular

Ref. Letter by Coordinator, date: 31-07-2021 & Telephone Conversation from resource person.

Vide ref. cited, a seminar on "**Work Ethics & Developments of Professionals**" scheduled on 25 – 08 – 2021 @ 2:00 pm over Zoom app. All the Final Year B.Tech., students are hereby informed to attend the course by Shri Nirmal K. Bhagavad Dasa.

In this regard, the Heads of various department are directed to take appropriate disciplinary measures to conduct the program (over online) smooth & grand success.

Further, the Convenor Smt R. Rani, Assoc. Professor in ECE, Convenor to coordinate the program and make necessary arrangement and submit the budget in this regard.

Navasell 2/8/21

Principal

1. All Heads of the Departments.
2. The Coordinator, Ethic Committee.
3. Notice Boards to all Departments.
4. Guard/File.



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Tirupati - Chittoor Road, Near Pakala, Chittoor (Dt.) A.P-517 112.

09 - 08 -2021.

To
The Principal,
VEMU Institute of Technology

Sir,

Sub.: To impart human values - a seminar is proposed on "**Work Ethics & Developments of Professionals**" (on Zoom App) - as a part of co-curricular activity - budget permission sought - reg.

Ref.: Circular, date: 07 - 08 - 2021.

Vide, ref cited, the expected expenditure to conduct the "Professional Ethics & Moral Values" scheduled on 25 - 08 - 2021 @ 2:00 pm over Zoom App, as follows:

S.No	Item / Description	Amount (Rs.)
1	Honorarium to the Guest	3,000-00
2	Miscellaneous	Nil
	Total	3,000-00

Hence, in-view of the above you are requested to accord permission and grant an amount of Rs 3,000 (rupees Three thousand only) as advance to initiate the program.

Approved.

ML
de

R. Ramani
Convener

Encl. List of participants.

Role of Engineering Students in Sustainable Development

FEEDBACK FORM

(Work Ethics & Developments of Professionals Analysis)

* Required

1. Class *

Mark only one oval.

- CE
- ME
- EEE
- ECE
- CSE

2. ROLL NUMBER *

3. 1. Organization of Subject in Logical Sequence *

Mark only one oval.

- EXCELLENT VERY
- GOOD
- GOOD
- FAIR
- POOR

4. 2. Clarity and audibility of Speech *

Mark only one oval.

- EXCELLENT
- VERY GOOD
- GOOD
- FAIR
- POOR

5. 3. Method of Explanation with proper Illustrations & Examples *

Mark only one oval.

- EXCELLENT
- VERY GOOD
- GOOD
- FAIR
- POOR

6. 4. Way of interaction & Effectiveness of communication *

Mark only one oval.

- EXCELLENT
- VERY GOOD
- GOOD
- FAIR
- POOR

7. 5. Relevance of the lecture to the topic announced *

Mark only one oval.

- EXCELLENT
- VERY GOOD
- GOOD
- FAIR
- POOR

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Google Forms

R. Ravi



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Feedback Report:

Work Ethics & Developments of Professionals

Student Opinion poll

Directions: Complete the sheet choosing appropriate response on this course/seminar/Awareness program.

5 – Excellent

4 – Very Good

3 – Good

2 – Fair

1 – Poor

Confidence of the Speaker

A) Organization of Subject in Logical Sequence

5	4	3	2	1
---	---	---	---	---

Clarity of the Speaker

B) Clarity and audibility of Speech

5	4	3	2	1
---	---	---	---	---

Idea of the Speaker

C) Method of Explanation with proper Illustrations & Examples

5	4	3	2	1
---	---	---	---	---

Impact of the Speaker

D) Way of interaction & Effectiveness of communication

5	4	3	2	1
---	---	---	---	---

Relevance of the Speaker

E) Relevance of the lecture to the topic announced



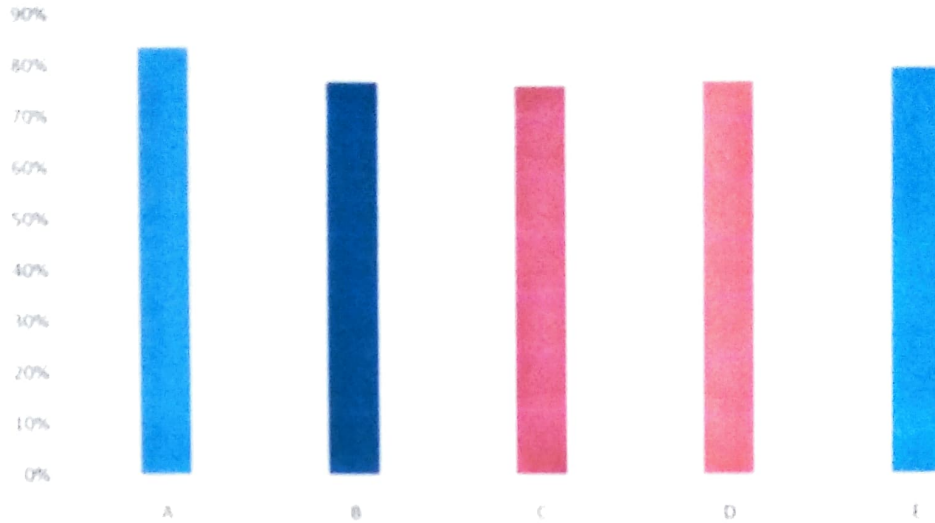
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Work Ethics & Developments of Professionals



R. Ramesh



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A Report on the seminar

“Work Ethics & Developments of Professionals”

on 25 – 08 – 2021

Speaker: Shri **Nirmal P. Bhagavad Dasa**

-oOo-

A seminar was conducted on 25 – 08 – 2021 @ 2:00 pm over **Zoom App**, entitled **“Work Ethics & Developments of Professionals”** by a notable speaker, philosopher & thinker Shri **Nirmal P. Bhagavad Dasa**.

The targeted audience: students of Final year B.Tech., all Departments.

Venue: **Zoom App (online program)**.

The speaker (Resource Person) described about the importance of Work ethic is that “Today’s business environment is not only fast paced, but also highly competitive. To keep pace and stay ahead, possession of several key work ethics is a plus for achieving a successful career. Holding key traits such as attendance, character, teamwork, appearance, and attitude add value to both you as a person and your company. Successful careers come in many flavors, but work ethics are a main ingredient in most recipes for success”.

Also, the speaker emphasized that the Character is how others perceive someone. Much like an actor who plays a role, the character traits that one possesses portray an image in others’ minds. One’s character develops as actions become habits. These habits reveal one’s character. Eventually, this role determines the outcome of one’s life. Being aware of your actions and habits plus improving on faults strengthens one’s character.

Positive Work Ethics: A work ethic of any kind not only includes how you feel about your place of employment or position but also how you perform the duties of your job. According to All About Philosophy's website, a work ethic includes your attitude, communication abilities, behavior toward coworkers, honesty, and accountability. What sets a positive work ethic apart from a negative work ethic is the focus on confidence and encouraging interactions with coworkers. Your attitude toward your job and position in a positive work ethic is just that --



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positive. You arrive at work with a smile on your face, focused on the task at hand and committed to performing your duties to the best of your ability.

Impact for Employers: Employers who emphasize a positive work ethic must be absolute in maintaining the environment for it to thrive according to the Global Ethics University. This means a business can allow no room for moral ambiguity, rationalization, or ego in its positive work ethics model. Otherwise, the strategy may fail. Just one rogue executive taking excessive privileges, such as private trips on a company plane, can ruin all the good will built by a positive work ethic.

Ms. R. Rani
Convener

The Ethics Committee

Copy to Guard/File.

Role of Engineering Students in Sustainable Development



1st September 2021

Shri Sudheer Sandra



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Date: 04/08/2021

Circular

A meeting is scheduled with the members of the Ethics Committee on 05 – 08 – 2021 @ 4:10 pm. Hence, all the members of the “**Ethics Committee**” are requested to make convenient for the meeting to be organized.

Agenda: Conducting Seminar (online) on-behalf of the Ethics Committee.
Venue: Staff Room, Dept of ECE.


Coordinator

Copy submitted to **The Principal**, for favourable information.

1. All members.
2. All Heads of the Departments.
3. Guard/File.



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Minutes of the Ethics Committee held on 05 – 08 - 2021

Vide ref. cited, the members attended for the meeting conducted on 05 – 08 – 2021 @ 4:10 pm in the Staff Room, Department of ECE. The following members are attended to the meeting as per the schedule:

S. No	Name of the Teaching Faculty	Designation	Signature
1	Ms. P. Nirupama	Assoc. Professor	
2	Ms. M.C. Sri Lakshmi	Assoc. Professor	
3	Mr. I. Venugopal	Assoc. Professor	
4	Mr. G. Mallikarjun	Asst. Professor	
5	Mr. V.V. Ananth Chakravarthy	Asst. Professor	
6	Mr. G. Omkar	Asst. Professor	

The members proposed that a seminar to be conducted for the Final year B.Tech., students as a co-curricular activity that helps the VEMU student community to inculcate ethical values that nurture them as responsible citizens of the society. Accordingly, the members resolved the following:

- The probable date of the seminar is 21 – 08 – 2021, 01 – 09 – 2021 & 09 – 08 -2021.
- The members identified Sri Sudheer Sandra, shall be the resource person.
- The seminar on "Role of Engineering Students in Sustainable Development" (Over online).
- All member of the committee is hereby informed to co-ordinate with their respective departments.

Coordinator



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Tirupati – Chittoor Road, Near Pakala, Chittoor (Dt.) A.P-517 112.

Date: 09 – 08 -2021.

To
The Principal,
VEMU Institute of Technology

Sir,

Sub.: To impart human values – a seminar is proposed on “Work Ethics & Developments of Professionals” – as a part of co-curricular activity – permission sought – reg.

Ref.: Minutes of the Committee, date: 05 – 08 – 2021.

Vide ref. cited, the Committee member resolved to conduct a seminar on “Work Ethics & Developments of Professionals”, likely to be scheduled on one of the following days as mentioned:

1. 21 – 08 – 2021,
2. 01 – 09 – 2021 &
3. 09 – 09 -2021

Accordingly, the committee members proposed Sri Sudheer Sandra, to be the resource person for the proposed one-day seminar and targeted audience are the Final year B.Tech., students.

In this context, the Committee requesting to accord permission for conducting the said program and provide necessary facilities to make the program (**Over Zoom App**) grand success.

permitted
WV 9/8/21

R. Ravi
Coordinator

Encl.: **Minute of the Committee** held on 05-08-2021.



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Date: 14 – 08 -2021.

To
Sri Sudheer Sandra
Tirupati

Respectful Sir,

It's immense pleasure for me to invite as the resource person for one day seminar program likely to be scheduled in our esteemed institute "VEMU Institute of Technology", P. Kotha Kota, Chittoor (dist.).

The "**VEMU Institute of Technology**" was established in the year 2008 with a motto to impart technical education for rural community. Various Programs in Engineering & Management Courses such as Diploma, additional programs in B.Tech., M. Tech., M.B.A., etc., are being offered.

On behalf of "**VEMU Institute of Technology**", I cordially invite you to be the resource person for the seminar "**Role of Engineering Students in Sustainable Development**" (over online) and likely to be on any one of the days as proposed and mentioned below:

1. 21 – 08 – 2021,
2. 01 – 09 – 2021 &
3. 09 – 09 -2021

Kindly make convenient and convey your acceptance for the said program and may be informed the exact date of seminar (**Over Zoom App**) through postal/e-mail/WhatsApp/mobile (+91- 888 666 1148 / 49 /50) etc.

We are looking forward for your speedy and positive response at the earliest.

Warm Regards

Navadevi
14/8/21

Principal



VEMU INSTITUTE OF TECHNOLOGY:P.KOTHAKOTA

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Date: 20 – 08 – 2021

Circular

Ref. Letter by Coordinator, date: 09 -08-2021 & Telephone Conversation from resource person.

Vide ref. cited, a seminar on "**Role of Engineering Students in Sustainable Development**" scheduled on 01 – 09 – 2021 @ 2:00 pm over Zoom app. All the Final Year B.Tech., CSE students are hereby informed to attend the course by Sri Sudheer Sandra.

In this regard, the Heads of various department are directed to take appropriate disciplinary measures to conduct the program (**over online**) smooth & grand success.

Further, the Convenor Smt R. Rani, Assoc. Professor in ECE, Convenor to co-ordinate the program and make necessary arrangement and submit the budget in this regard.

Narayan
WB

Principal

1. All Heads of the Departments.
2. The Coordinator, Ethic Committee.
3. Notice Boards to all Departments.
4. Guard/File.



VEMU INSTITUTE OF TECHNOLOGY:P.KOTHAKOTA

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21 – 08 -2021.

To
The Principal,
VEMU Institute of Technology

Sir,

Sub.: To impart human values – a seminar is proposed on “Role of Engineering in Sustainable Development” (on Zoom App) – as a part of co-curricular activity – budget permission sought – reg.

Ref.: Circular, date: 20 – 08 – 2021.

Vide, ref cited, the expected expenditure to conduct the “Professional Ethics & Moral Values” scheduled on 01 – 09 – 2021 @ 2:00 pm over Zoom App, as follows:

S.No	Item / Description	Amount (Rs.)
1	Honorarium to the Guest	3,000-00
2	Miscellaneous	Nil
	Total	3,000-00

Hence, in-view of the above you are requested to accord permission and grant an amount of Rs 3,000 (rupees Three thousand only) as advance to initiate the program.

Approved
MK
21/8

R. Ravi
Convener

Encl. List of participants.



VEMU INSTITUTE OF TECHNOLOGY:P.KOTHAKOTA

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Tirupati – Chittoor Road, Near Pakala, Chittoor (Dt.) A.P-517 112.

A Report on the seminar

“Role of Engineering Students in Sustainable Development”

on 01 – 09 – 2021

Speaker: Sri **Sudheer Sandra**.

-oOo-

A seminar was conducted on 01 – 09 – 2021 @ 2:00 pm over **Zoom App**, entitled **“Role of Engineering Students in Sustainable Development”** by a notable speaker, psychologist & a renowned Career Counsellor Sri **Sudheer Sandra**.

The targeted audience: students of Final year B.Tech., all Departments.

Venue: Zoom App (online program).

The speaker (Resource Person) described about the importance of Sustainability is a critical aspect of business strategy today and organizations are increasingly stepping up their sustainability effort to achieve greater positive impact and remain profitable. As companies build a more positive and sustainable work culture, engineers play an important role in sustainable development by planning and building projects that preserve natural resources, are cost-efficient and support human and natural environments.

Engineers have played and continue to play a key role in the future of sustainable development. Whether it is building new products or working on technologies that will innovate the future, they are instrumental in designing, architecting, and building the way products, goods and services are delivered and consumed. To boost the nation’s Sustainable Development Goals (SDGs), engineers remain key contributors in the vast chain of modern production and consumption of natural resources to deliver goods, products, and solutions for the larger society. Today, it is crucial for organizations to invest in co-innovation and collaboration, and work towards a world with reduced carbon footprint. They must focus on incorporating sustainability by design across business and operations, and significantly, research and development to enable sustainability in product solutions.


Ms. R. Rani
Convener

The Ethics Committee

Copy to Guard/File.



Feedback Report:

Role of Engineering Students in Sustainable Development

Student Opinion poll

Directions: Complete the sheet choosing appropriate response on this course/seminar/Awareness program.

5 - Excellent

2 - Fair

4 - Very Good

1 - Poor

3 - Good

Confidence of the Speaker

A) Organization of Subject in Logical Sequence

5	4	3	2	1
---	---	---	---	---

Clarity of the Speaker

B) Clarity and audibility of Speech

5	4	3	2	1
---	---	---	---	---

Idea of the Speaker

C) Method of Explanation with proper Illustrations & Examples

5	4	3	2	1
---	---	---	---	---

Impact of the Speaker

D) Way of interaction & Effectiveness of communication

5	4	3	2	1
---	---	---	---	---

Relevance of the Speaker

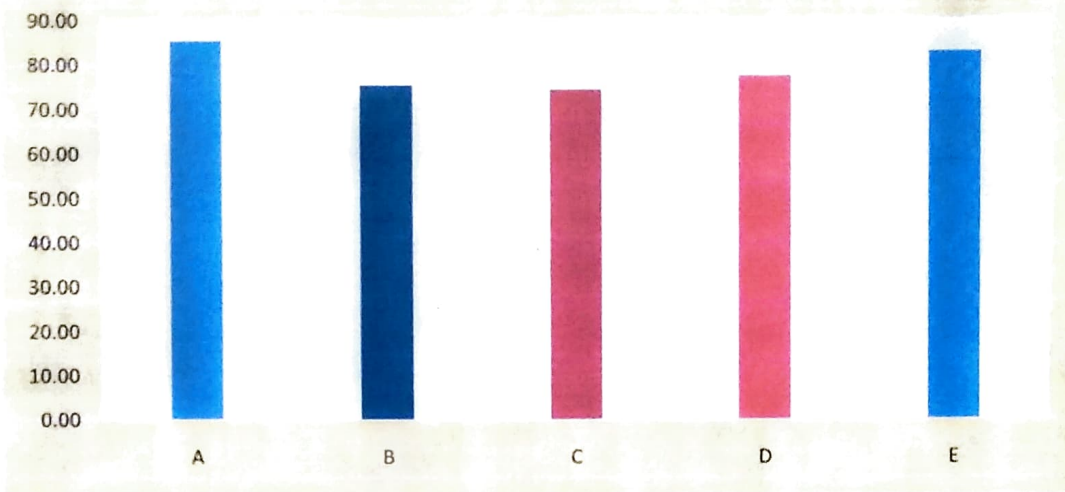
E) Relevance of the lecture to the topic announced



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Role of Engineering Students in Sustainable Development



R. Ravi

Guest Lecture on “Universal Human Values”



26th & 27th September 2021

Dr K. Sujan Kumar



VEMU INSTITUTE OF TECHNOLOGY:P.KOTHAKOTA
NEAR PAKALA, CHITTOOR-517112

(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUA, Anantapuramu)
Accredited by NAAC, Recognized under 2(f)&12(B) of UGC Act

Department of H&S

23-09-2021,
P.Kothakota.

From

The HOD,
Department of H&S,
VEMU Institute of Technology,
P.Kothakota,
Chittoor (Dt).

To

The Principal,
VEMU Institute of Technology,
P.Kothakota,
Chittoor (Dt).

Respected Sir,

Sub: Request to sanction remuneration for Guest Lecture-Reg/-

It is bring to your kind notice that, with your approval, we have planned to organize a Guest Lecture on Universal Human Values for I-B.Tech ME & CSE students online on 26-09-2021 & 27-09-2021. In connection with this, we request you to kindly approve an amount of Rs-5000/- as remuneration to the resource person. Kindly do the needful.

Thanking you sir

Approved
received
23/9/21

Yours Faithfully,


(H&S-HOD)



VEMU INSTITUTE OF TECHNOLOGY:P.KOTHAKOTA
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Accredited by NAAC, Recognized under 2(f)&12(B) of UGC Act

Department of H&S

CIRCULAR

24-09-2021

All the students of I-B.Tech ME & CSE are here by informed that a Guest Lecture on Universal Human Values is arranged on **26-09-2021 and 27-09-02021 online through Google Meet**. The link for the Guest lecture will be shared with you before the lecture starts. Hence all the students are informed to attend the Guest Lecture without fail and make the lecture session interactive.

The class teachers of Me & CSE are requested to join the session and see that there will be no disturbances during the session.

This is for your information and necessary action.


HOD

Copy to:

1. Principal for Information
2. To circulate among all ME & CSE classrooms.
3. Notice boards



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Department of H&S

Acceptance from Resource Person

DATE: 22-09-2021

In connection with earlier telephonic discussions, it is informed that the Subject Expert Dr.K.Sujan Kumar who is presently working as Associate Professor, Department of Humanities & Sciences, SV Engineering College, Tirupati has accepted to give Guest Lecture on “**Universal Human Values**” for I-B.Tech ME & CSE students on **26-09-2021 and 27-09-2021 online** .

HOD



VEMU INSTITUTE OF TECHNOLOGY:P.KOTHAKOTA
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Accredited by NAAC, Recognized under 2(f)&12(B) of UGC Act

Department of H&S

Date: 14-09-2021,
P.Kothakota.

From

The Head of the Department,
Humanities & Sciences ,
VEMU Institute of Technology,
P.Kothakota,
Chittoor (Dt).

To

The Principal,
VEMU Institute of Technology,
P.Kothakota,
Chittoor (Dt).

Respected Sir,

Sub: Request for permission to organize Guest Lecture on Universal Human Values-Reg/-

It is to bring to your kind notice that, I-B.Tech ME & CSE students are having Universal Human Values audit course as part of their regular curriculum. In this regard we have identified a good resource person in thar subject i.e Dr.K.Sujan Kumar, Associate Professor, Department of H&S, SVEC, Tirupati. Hence we are humbly requesting you to give permission to arrange for a guest lecture to our students online on 26-09-2021 & 27-09-2021.

Thanking you sir,

Yours Faithfully,

(H&S-HOD)

Permitted
WV
14/9



VEMU INSTITUTE OF TECHNOLOGY
TIRUPATI-CHITTOOR HIGHWAY, P.KOTHAKOTA, CHITTOOR-517112
Department of H&S

Feedback on Guest Lecture-Universal Human Values

Academic Year: 2020-21

Date: 26,27-09-2021

S.No	CLASS	ROLL NUMBER	1. Organization of Subject in Logical Sequence	2. Clarity and audibility of Speech	3. Method of Explanation with proper Illustrations & Examples	4. Way of interaction & Effectiveness of communication	5. Relevance of the lecture to the topic announced
1	ME-A	204M1A0301	EXCELLENT	VERY GOOD	EXCELLENT	EXCELLENT	VERY GOOD
2	ME-A	204M1A0301	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
3	ME-A	204M1A0302	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
4	ME-A	204M1A0305	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
5	ME-A	204M1A0308	GOOD	GOOD	EXCELLENT	VERY GOOD	EXCELLENT
6	ME-A	204m1a0311	VERY GOOD	EXCELLENT	VERY GOOD	EXCELLENT	GOOD
7	ME-A	204M1A0313	VERY GOOD	VERY GOOD	EXCELLENT	GOOD	VERY GOOD
8	ME-A	204M1A0315	VERY GOOD	GOOD	EXCELLENT	GOOD	GOOD
9	ME-A	204M1A0317	VERY GOOD	GOOD	EXCELLENT	EXCELLENT	GOOD
10	ME-A	204M1A0321	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
11	ME-A	204M1A0324	GOOD	GOOD	VERY GOOD	GOOD	POOR
12	ME-A	204M1A0326	VERY GOOD	GOOD	EXCELLENT	EXCELLENT	EXCELLENT
13	ME-A	204M1A0329	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
14	ME-A	204M1A0331	GOOD	GOOD	VERY GOOD	EXCELLENT	EXCELLENT
15	ME-A	204M1A0332	GOOD	VERY GOOD	GOOD	EXCELLENT	GOOD
16	ME-A	204M1A0336	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
17	ME-A	204M1A0339	GOOD	GOOD	GOOD	GOOD	GOOD
18	ME-A	204M1A0341	GOOD	GOOD	GOOD	GOOD	GOOD
19	ME-A	204M1A0344	EXCELLENT	VERY GOOD	EXCELLENT	EXCELLENT	EXCELLENT
20	ME-A	204M1A0346	EXCELLENT	VERY GOOD	GOOD	GOOD	EXCELLENT
21	ME-A	204M1A0348	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD
22	ME-A	204M10A367	FAIR	FAIR	POOR	POOR	POOR
23	ME-B	204M1A0369	VERY GOOD	EXCELLENT	VERY GOOD	VERY GOOD	VERY GOOD
24	ME-B	204M1A0375	VERY GOOD	GOOD	GOOD	GOOD	GOOD
25	ME-B	204M1A0376	VERY GOOD	EXCELLENT	VERY GOOD	VERY GOOD	GOOD
26	ME-B	204m1a0377	VERY GOOD	GOOD	VERY GOOD	EXCELLENT	GOOD
27	ME-B	204M1A0390	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
28	ME-B	204m1a0393	GOOD	GOOD	FAIR	FAIR	FAIR
29	CSE-A	204M1A0501	FAIR	FAIR	FAIR	FAIR	POOR
30	CSE-A	204M1A0502	GOOD	VERY GOOD	VERY GOOD	GOOD	VERY GOOD
31	CSE-A	204M1A0503	VERY GOOD	GOOD	EXCELLENT	GOOD	EXCELLENT
32	CSE-A	204M1A0504	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
33	CSE-A	204M1A0505	EXCELLENT	VERY GOOD	EXCELLENT	EXCELLENT	EXCELLENT
34	CSE-A	204M1A0508	GOOD	GOOD	GOOD	GOOD	GOOD

82	CSE-A	204M1A0561	VERY GOOD	EXCELLENT	GOOD	VERY GOOD	VERY GOOD
83	CSE-A	204M1A0562	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
84	CSE-A	204M1A0563	GOOD	POOR	FAIR	GOOD	GOOD
85	CSE-A	204M1A0564	EXCELLENT	EXCELLENT	EXCELLENT	VERY GOOD	EXCELLENT
86	CSE-B	204M1A0565	VERY GOOD	VERY GOOD	GOOD	GOOD	GOOD
87	CSE-B	204M1A0566	EXCELLENT	VERY GOOD	VERY GOOD	EXCELLENT	VERY GOOD
88	CSE-B	204M1A0568	VERY GOOD	VERY GOOD	GOOD	VERY GOOD	VERY GOOD
89	CSE-B	204M1A0569	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD
90	CSE-B	204M1A0570	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD
91	CSE-B	204M1A0571	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD
92	CSE-B	204M1A0572	VERY GOOD	EXCELLENT	VERY GOOD	EXCELLENT	VERY GOOD
93	CSE-B	204m1a0573	VERY GOOD	GOOD	EXCELLENT	VERY GOOD	GOOD
94	CSE-B	204M1A0574	EXCELLENT	EXCELLENT	VERY GOOD	VERY GOOD	EXCELLENT
95	CSE-B	204M1A0575	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD
96	CSE-B	204M1A0576	GOOD	VERY GOOD	VERY GOOD	EXCELLENT	VERY GOOD
97	CSE-B	204M1A0577	GOOD	GOOD	GOOD	GOOD	GOOD
98	CSE-B	204M1A0578	GOOD	VERY GOOD	GOOD	VERY GOOD	VERY GOOD
99	CSE-B	204M1A0579	VERY GOOD	GOOD	GOOD	VERY GOOD	VERY GOOD
100	CSE-B	204M1A0580	VERY GOOD	VERY GOOD	EXCELLENT	VERY GOOD	VERY GOOD
101	CSE-B	204M1A0581	VERY GOOD	EXCELLENT	VERY GOOD	EXCELLENT	EXCELLENT
102	CSE-B	204M1A0582	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD
103	CSE-B	204M1A0583	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD
104	CSE-B	204M1A0584	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
105	CSE-B	204M1A0585	VERY GOOD	GOOD	GOOD	GOOD	GOOD
106	CSE-B	204M1A0586	VERY GOOD	EXCELLENT	VERY GOOD	VERY GOOD	GOOD
107	CSE-B	204M1A0587	EXCELLENT	VERY GOOD	EXCELLENT	VERY GOOD	EXCELLENT
108	CSE-B	204M1A0588	VERY GOOD	EXCELLENT	EXCELLENT	EXCELLENT	VERY GOOD
109	CSE-B	204M1A0589	VERY GOOD	GOOD	FAIR	GOOD	GOOD
110	CSE-B	204M1A0590	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD
111	CSE-B	204M1A0591	VERY GOOD	VERY GOOD	EXCELLENT	EXCELLENT	VERY GOOD
112	CSE-B	204M1A0592	EXCELLENT	VERY GOOD	VERY GOOD	VERY GOOD	EXCELLENT
113	CSE-B	204M1A0593	GOOD	GOOD	GOOD	VERY GOOD	GOOD
114	CSE-B	204M1A0594	VERY GOOD	VERY GOOD	EXCELLENT	VERY GOOD	EXCELLENT
115	CSE-B	204m1a0598	EXCELLENT	EXCELLENT	EXCELLENT	VERY GOOD	VERY GOOD
116	CSE-B	204M1A0599	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
117	CSE-B	204M1A05A0	VERY GOOD	EXCELLENT	VERY GOOD	EXCELLENT	EXCELLENT
118	CSE-A	204M1A05A1	VERY GOOD	GOOD	EXCELLENT	GOOD	FAIR
119	CSE-B	204M1A05A2	GOOD	GOOD	GOOD	GOOD	GOOD
120	CSE-B	204M1A05A3	EXCELLENT	EXCELLENT	VERY GOOD	VERY GOOD	EXCELLENT
121	CSE-B	204M1A05A4	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD
122	CSE-B	204M1A05A5	EXCELLENT	VERY GOOD	EXCELLENT	VERY GOOD	EXCELLENT
123	CSE-B	204M1A05A6	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
124	CSE-B	204M1A05A7	GOOD	GOOD	VERY GOOD	VERY GOOD	GOOD
125	CSE-B	204M1A05A8	EXCELLENT	VERY GOOD	EXCELLENT	EXCELLENT	EXCELLENT
126	CSE-B	204M1A05A9	VERY GOOD	GOOD	EXCELLENT	GOOD	GOOD
127	CSE-B	204M1A05B1	VERY GOOD	EXCELLENT	VERY GOOD	EXCELLENT	EXCELLENT
128	CSE-B						

129	CSE-B	204M1A05B2	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
130	CSE-B	204M1A05B3	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	EXCELLENT
131	CSE-B	204M1A05B4	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
132	CSE-B	204M1A05B5	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD	VERY GOOD
133	CSE-B	204M1A05B6	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT
134	CSE-B	2041MA05B8	GOOD	EXCELLENT	EXCELLENT	VERY GOOD	GOOD	EXCELLENT
135	CSE-B	204M1A05B9	EXCELLENT	VERY GOOD	EXCELLENT	EXCELLENT	VERY GOOD	EXCELLENT
136	CSE-B	204M1A05C0	VERY GOOD	EXCELLENT	EXCELLENT	GOOD	GOOD	GOOD
137	CSE-B	204M1A05C1	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD
138	CSE-B	204M1A05C2	GOOD	GOOD	GOOD	VERY GOOD	VERY GOOD	EXCELLENT
139	CSE-B	204M1A05C3	VERY GOOD	EXCELLENT	EXCELLENT	EXCELLENT	EXCELLENT	VERY GOOD
140	CSE-B	204M1A05C4	GOOD	GOOD	GOOD	VERY GOOD	FAIR	GOOD
141	CSE-B	204M1A05C5	VERY GOOD	EXCELLENT	EXCELLENT	VERY GOOD	VERY GOOD	EXCELLENT
142	CSE-B	204M1A05C6	GOOD	GOOD	EXCELLENT	EXCELLENT	VERY GOOD	VERY GOOD
143	CSE-B	204M1A05C7	VERY GOOD	EXCELLENT	EXCELLENT	EXCELLENT	VERY GOOD	VERY GOOD
144	CSE-B	204M1A05C8	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD

Rayne
INCHARGE

[Signature]
HOD



VEMU INSTITUTE OF TECHNOLOGY
TIRUPATI-CHITTOOR HIGHWAY, P.KOTHAKOTA, CHITTOOR-517112
Department of H&S

Feedback Analysis Report on Guest Lecture-Universal Human Values

Academic Year: 2020-21 Date: 26,27-09-2021

S.No	FEEDBACK POINTS	EXCELLENT (5)	VERY GOOD (4)	GOOD (3)	FAIR (2)	POOR (1)	TOTAL	%
1	1. Organization of Subject in Logical Sequence	49	60	33	2	0	144	81.67
2	2. Clarity and audibility of Speech	49	53	39	2	1	144	80.42
3	3. Method of Explanation with proper Illustrations & Examples	57	54	27	5	1	144	82.36
4	4. Way of interaction & Effectiveness of communication	52	52	33	6	1	144	80.56
5	5. Relevance of the lecture to the topic announced	53	52	33	3	3	144	80.69
	AVERAGE FEEDBACK							81.14

Analysis of Feedback Report: Based on the students feedback analysis, the Guest lecture has an average feedback of 81.14%. So the Guest lecture is Very Good and the same feedback was informed to resource person also.


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HOD


Principal



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Department of H&S
GUEST LECTURE BY DR.K.SUJAN KUMAR ,
“UNIVERSAL HUMAN VALUES”

Guest Lecturer: Dr. K. Sujan Kumar, Associate Professor, Department of H&S, SVEC, Tirupati.

Date: September 26 & 27, 2021.

Time: 26-09-2021: 3:00 PM - 6:00 PM
27-09-2021: 4:00 PM - 6:00 PM

Venue: Online, Google Meet

Organizer: Dr.S.Feroz Begum, Associate Professor, Department of H&S, Vemu IT.

Attending students: I-B.Tech-CSE & ME students.

ABOUT THE GUEST

Dr.K.Sujan Kumar completed his Ph.D from S.V.University, Tirupati. He joined in SVEC in the year 2015 as Associate Professor. He has 12 years of experience. He is also working as the college NSS coordinator. He is well versed with Universal Human Values as he is a trained faculty in UHV cell of AICTE.

ABOUT THE PROGRAM

About 115 CSE students and 62 ME students attended the session on both the days online. The lecture was arranged on Go to meeting Platform.

In the first day session, the resource person discussed about

- Development of a holistic perspective based on self-exploration about themselves (human being), family, society and nature/existence.
- Understanding (or developing clarity) of the harmony in the human being, family, society and nature/existence
- Strengthening of self-reflection.

In the second day session, the resource person gave insights about

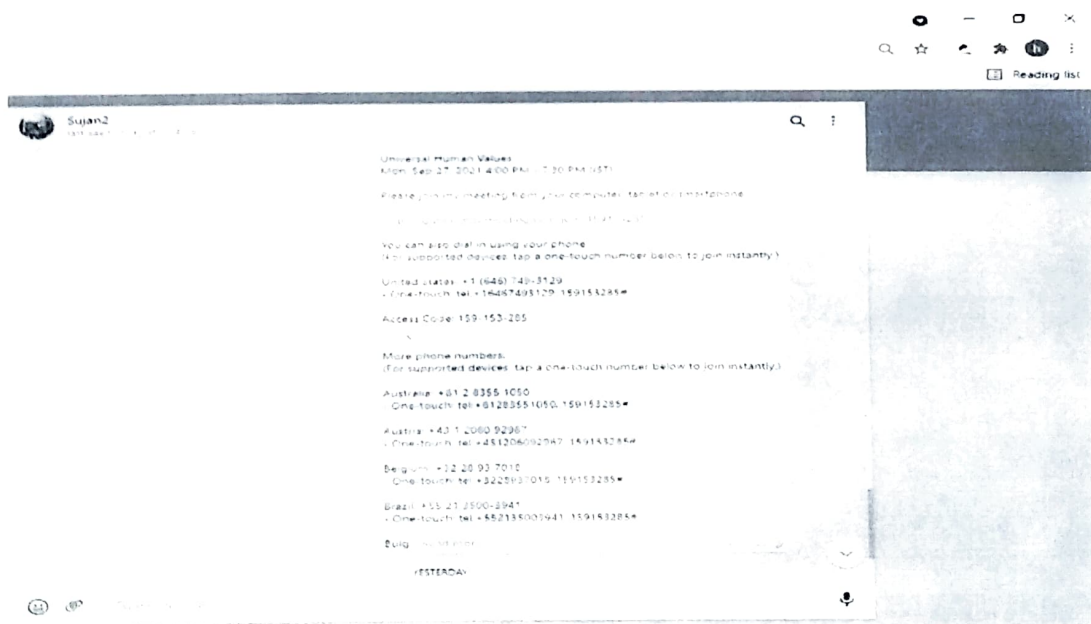
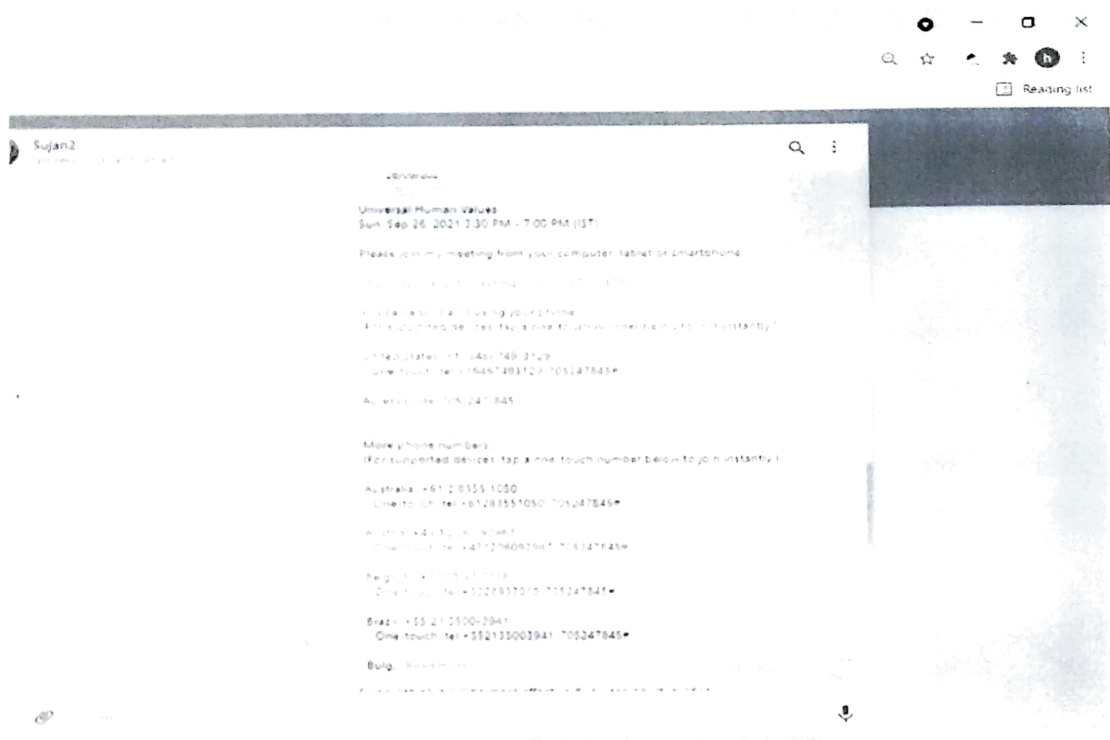
- Understanding Harmony in the Nature and Existence - Whole existence as Coexistence.
- Implications of the above Holistic Understanding of Harmony on Professional Ethics
- Basis for Humanistic Education, Humanistic Constitution and Humanistic Universal Order
- Competence in professional ethics and Ability to identify and develop appropriate technologies and management patterns.
- Case studies of typical holistic technologies, management models and production systems



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Department of H&S



We are very thankful to the Principal & Management for allowing us to arrange such a great lecture..


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HOD

4

**Annual awareness programmes on
Code of Conduct are organized**

4 Annual awareness programmes on Code of Conduct are organized

VEMU Institute of Technology regularly conducts awareness programs on Code of Conduct for students and staff. The following are the details of the programs conducted during 2020-21.

2020-21					
S.No	Name of the Program	Resource Person	Date	Targeted Students	No. of Students attended
1	Awareness Program on Code of Conduct	Dr Naveen Kilari Principal, VEMU	26-09-2020	Staff of VEMU	All Teaching & Non-Teaching Staff
2	A session on Code of Conduct (As a part of induction program)	Dr Naveen Kilari Principal, VEMU Dr U. Sasikala Dept. of HS	01-02-2021	I B.Tech Students	321

Naveen

PRINCIPAL
Vemu Institute of Technology
P. Kothakota

Awareness Program on Code of Conduct

Dr Naveen. Kilari
Principal, VEMU



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Tirupati – Chittoor Road, Near Pakala, Chittoor (Dt.) A.P-517 112.

24-08-2020

Circular

It is hereby directed to all the members Ethics Committee to attend for the meeting scheduled on 25th August 2020 @ 4:00 pm in the Chambers of the Principal to discuss on the matters of the Code of Conduct to monitor adherence.

Agenda: For conduction an Awareness program on Code of Conduct.


Convener

Copy to

- 1.All the members of Ethics committee
1. All the Heads of the Department
2. File/Guard.



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Minutes of the Ethics Committee held on 25 – 08 - 2020

Vide ref. cited, the members attended for the meeting conducted on 25 – 08 – 2020 @ 4:00 pm in the Chambers of Ms. R.Rani. The following members are attended to the meeting as per the schedule:

<u>S. No</u>	<u>Name of the Teaching Faculty</u>	<u>Designation</u>	<u>Signature</u>
1	Dr P. Nirupama	Professor	
2	Ms. M.C. Sri Lakshmi	Assoc. Professor	
3	Mr. I. Venugopal	Assoc. Professor	
4	Mr. G. Mallikarjun	Asst. Professor	
5	Mr. V.V. Ananth Chakravarthy	Asst. Professor	
6	Mr. G. Omkar	Asst. Professor	

The members proposed that an awareness program to be conducted to inculcate Code of Conduct, ethical values that makes the institution to function smooth and cordial manner in the premises of VEMU. Accordingly, the members resolved the following:

- An Awareness program on "Code of Conduct" to be conducted.
- The members proposed Dr Naveen. Kilari, Principal and all HODs of various departments will be to be the resource persons towards the awareness program.
- The awareness program to be scheduled on 26th Sep'2020 @ 2:00pm.
- The targeted audience of the program are the Teaching & Non-Teaching members of VEMU.
- Further, the members opined to carry the essence of the awareness program to the students.
- In-view of the above, the HODs are to carry forward to the students.

Convener



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Date: 19 – 09 – 2020

Office Order

Ref.: Minute of the meeting, date: 25 – 08 – 2020.

An **Awareness Program on "Code of Conduct"** scheduled on 26th Sep' 2020 @ 2:00 pm in the premises of the institution Auditorium. All the Staff (both Teaching & Non-Teaching) are hereby ordered to attend the presentation by The Principal and other Heads of the departments.

In this regard, the Heads of various department are directed to take appropriate disciplinary measures to conduct the program smooth & grand success through maintaining the protocols of COVID – 19.

Naveen
19/9/20
Principal

1. All Heads of the Departments.
2. All the Staff Members through their respective Heads.
3. The Coordinator, Ethic Committee.
4. Notice Boards to all Departments.
5. Guard/File.



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A Report on the
Awareness Program on "Code of Conduct"
Conducted on 26 – 09 – 2020 & Submitted to the Principal by
Smt R. Rani
Coordinator, The Ethics Committee,

Speaker: Dr **Naveen. Kilari**

-oOo-

An awareness program was conducted on 26 – 09 – 2020 @ 2:00 pm in the Auditorium Hall, VEMU Institute of Technology entitled "**Code of Conduct**" by The Principal Dr. Naveen. Kilari.

The targeted audience: Staff (both Teaching & Non-Teaching) of VEMU.

Venue: Auditorium Hall, VEMU Institute of Technology.



Awareness Program on "Code of Conduct", President Dr Naveen Kilari, Principal VEMU Institute of Technology on 26-09-2020.

The speaker (Resource Person) described about the importance of code of conduct on that are to be go along with as the follows:

- General Standards of Conduct.
- Equal Opportunities for All the working personal.
- Enabling Work Environment.
- Conflict of Interest.



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- Payments, rewards.
- Usage of Assets.
- Compliance.
- Electronic Resources Usage.
- Handling Confidential Information
- Procurement Practices.
- Relations with Students Parents.
- Free and Fair Competition.
- Environment, Health, and Safety.



Dr Naveen Kilari, Principal Explaining the need of Code of Conduct

The details of the awareness program are enclosed. The speaker stressed and urged all the staff members to continue the same with all incoming wards of VEMU and to the scope of their family member too (if possible, extent).

Further, an oath was made on-behalf of the Management & being VEMU associates to abide the rules & regulations laid and introduced from time to time for the development of VEMU that enriches its fame & image in the society.

Smt S. Rani
Convener

The Ethics Committee

Copy to Guard/File.

A Session on Code of Conduct



01.02.2021

Dr Naveen Kilari



VEMU INSTITUTE OF TECHNOLOGY

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Induction Program-I-B.Tech Students-2020-21

Day & Date	09:15 AM to 10:30 AM	10:30AM to 11:45AM	11.15AM to 1.10AM	1:40AM to 3:20AM
Day 1 (28/01) Thursday	Orientation Program-Inauguration		Orientation Program- Interaction with Parents <i>Resource Person: Mr.Sudheer Sandra, Motivational Speaker</i>	
Day2 (29/01) Friday	Orientation on Admitted Branch - Significance of Branch of Study, Career in Research & Higher Education Opportunities <i>RP: Respective HODs</i>		Orientation on Admitted Branch: Visits to department Labs and other facilities <i>RP: Respective HODs & senior Faculty</i>	
Day 3 (30/01) Saturday	Career Counseling- Time Management & Goal Setting <i>Resource Person: Dr. Naveen Kilari, Principal, VEMU IT</i>		Introduction to general rules & Examination system <i>RP: Mrs. D.V.Sai Sireesha, Dean Academics</i>	
Day 4 (01/02) Monday	Productivity Tools: Importance of Communication <i>RP: Dr. S.Feroz Begum, Assoc. Prof, English</i>		Physical Activities: Meditation <i>RP: Dr. S.Feroz Begum, Assoc. Prof, English</i>	
		Code of conduct: Workplace policies and procedures and disciplinary actions.		
		<i>RP: Dr. Naveen Kilari, Principal, VEMU IT</i>		

Day & Date	09:15 AM to 10:30 AM	10:30AM to 11:45AM	11.15AM to 1.10AM	1:40AM to 3:20AM
Day 5 (02/02) Tuesday	<p>Concept of programming</p> <p>C Programming, Basics to write a C Programming</p> <p>RP: Mr P Bhanu Prakesh Assoc. Prof,CSE.</p>		<p>Human values and professional ethics:</p> <ol style="list-style-type: none"> How to lead a good life, Our rights and responsibilities. <p>RP: Sasikala, Assoc. Prof, Physics</p>	<p>Physical Activities: Yoga</p> <p>RP: C Sukumar Asst. Professor</p>
Day 6 (03/02) Wednesday	<p>Assesment on basic aptitude and mathematics skills</p> <p>Square roots and Cube roots Averages RP: M.C Sree Lakshmi Assoc. Prof, Mathematics</p>		<p>Communication skills</p> <p>Focus on LSRW</p> <ol style="list-style-type: none"> Group discussion Debate <p>RP: B Kodanda Pani Asst. Prof, English</p>	
Day 7(04/02) Thursday	<p>C Programming lab</p> <p>Hello world, add two numbers, print a string use arithmetic operations.</p> <p>RP: P Ramesh Assoc. Prof,CSE.</p>		<p>Physical Activities: NSS and Sports</p> <p>RP: J Surya Sekhar P.D</p>	
Day 8 (05/02) Friday	<p>Productivity Tools- Quiz Contest</p> <p>RP: Dr.U.Sasikala, Assoc. Prof, HOD, H&S, & Mrs. P.Dhanuja, Asst. Prof</p>		<p>Career Counseling Better way to influence more people</p> <p>RP: Mrs. D.V.Sai Sireesha, Dean Academics</p>	<p>Career Counseling: Decisions & feedback from students</p>

Note: The Time schedule that is mentioned may vary according to the need.



VEMU INSTITUTE OF TECHNOLOGY

P.KOTHAKOTA

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A Report on the Seminar

Code of Conduct: *Workplace policies and procedures and disciplinary actions*

On

01– 02-2021

Speaker: **Dr. Naveen Kilari, Principal ,VEMU IT.**

A seminar was conducted on 01– 02-2021 @ 11:15 pm in the Auditorium Hall, VEMU Institute of Technology entitled **Code of conduct: Workplace policies and procedures and disciplinary actions**” by resource person,

Dr. Naveen Kilari, Principal VEMU IT.

The targeted audience: Students of I B.Tech all branches.

Venue: **Auditorium Hall, VEMU Institute of Technology.**

The speaker (Resource Person) described about the importance of Code of Conduct that is important in human's life, it promotes the professional behaviour and academic integrity. It is established to foster and protect the missions of the Institution, to foster the scholarly and civic development of the students in a safe and secure learning Environment, and to protect the people, properties and processes that support the college and its missions.

“Self-Discipline Is The Best Discipline” the speaker emphasized that, all students are expected to observe rules and regulations to enable the smooth working of the college and keep Harmony, Silence and Educational Atmosphere in the College premises. Therefore all students of Junior and Senior College are introducing the following code of conduct which must be followed by every student of the college.



During the conduct of lectures, Students should not loiter in and around the College premises. Students are liable to lose their term for disobedience, misconduct, misbehaviour, loitering or for any act of indiscipline.

Students should follow decent and formal dressing manners. He should access all educational opportunities and benefits available at the college and make good use of them to prosper academically and develop scientific temper.

In the event of continued poor performance in internal tests and poor class attendance by any student, the principal has the authority to withhold permission for him/her to appear the university examinations.

Students are prohibited from doing anything inside or outside the College that with interfere with its orderly administration or affect its public image. No outside influence, political or any other should be brought in to the college directly or indirectly.

In case of any kind of problem or need of medical emergency in the college student should report to the HOD/concerning teacher, who will help them solve their problem.

The parents'/guardians' are informed about such code of conduct enforced by the college authorities and the parents'/guardians' are expected to cooperate with the college authorities in enforcing the code of conduct for the betterment of their wards.



Students are expected to spend their free time in the Library/Reading Room. They shall not loiter along the verandas or crowd in front of the offices or the Campus roads. Students should refrain from sitting on places such as parapets, stairs, footpaths etc.,

Misbehaviour in the library/in study room will lead to cancellation of admission/Membership and serious disciplinary action will be taken against the concerning students.

The Resource person focused his attention in moulding the students ethically, morally, spiritually splendid and humane, and the students were benefited academically and technically.

The Resource person also focused that the student should cultivate higher values of honesty, integrity, responsibility, mutual respect for persons and property, respect for human rights among its students. For achieving this the student community should necessarily practice these values and see that the rules envisaged in this code are strictly followed so that their conduct will be in consonance with and supportive of and conducive to the College's main purpose and core values

Dr S FERUZ BEGUM
ASSOCIATE PROFESSOR
DEPARTMENT OF H&S